

August 25, 2015

Before the Board of Directors of Cedar Sinai Park) Resolution

Whereas, David H. Fuks has submitted his resignation and will retire from Cedar Sinai Park on October 30, 2015, and

Whereas, David Fuks has agreed to step down as CEO as of September 8, 2015 and to complete his work in the position of CEO Emeritus, and

Whereas, Sandra Simon was hired as COO in July of 2014 with an expectation that she would become the next CEO of Cedar Sinai Park, and

Whereas, operational responsibilities for CSP and its subsidiaries have now been transferred to Sandra Simon, and

Whereas, Ms. Simon's work has been excellent.

Now, therefore, be it resolved that Sandra Simon is appointed to the position of CEO as of September 8, 2015 and David Fuks is appointed to the position of CEO Emeritus from September 8 to October 30, 2015.

Board Secretary

## DHF Deliverables through October 2015

1. Weinberg budget recast – August
2. Foundation Budget – August – Sept. 1
3. Weinberg Due Diligence visit – October
4. General Phase fundraising mailer – August
5. Follow up and outreach to any other CC Donors – August & September
6. Hiring of Chief Development Officer (CDO) & Orientation – August-September
7. Introduction of CDO & Sandra to top donors & solicitation re Life & Legacy (JFCS need 9 declarations we need 5 by Nov. 1 – August & September)
8. Introductory meetings for Sandra with Peggy Brey, Multnomah County & Mike McCormick, State of OR – September
9. Initiation of event planning, annual letter planning and Foundation Strategic Planning – August & September
10. Participation in Foundation Strategic Planning – October
11. Complete year 3 grant process and transition Housing with Services participation to Sandra - September
12. Exit interviews with Development Dept. Staff – September
13. Introductory meeting with Sandra & G. Pearlman re financial aid committee

Draft letter

Dear David:

I am writing to acknowledge our mutually agreed upon plan for your retirement from Cedar Sinai Park. I am pleased to acknowledge the collaborative spirit of this transition.

It is my understanding that you will be submitting a letter of resignation at the August 25, 2015 Board meeting. I understand further that it is your intent to vacate the CEO position on Tuesday, September 8, 2015 and to continue to work for the organization until Friday, October 30, 2015 in the position of CEO Emeritus at the same salary. Further we have agreed that, after September 8, 2015, you will be working from your home and coming to meetings as needed by the organization.

I will be asking the Board to appoint Sandra to the CEO position and you to the Emeritus position at the August 25, 2015 meeting. The resolution attached is intended to do so.

The following items will be transferred to your ownership: the Apple Air Computer in your possession, the IPAD in your possession, the Iphone in your possession, the Dell Desktop Computer in your office, and the coffee table in your office. We are glad to provide you with these items as tools for your use on our behalf and for future use as you see fit. Of course, the access to CSP's data systems and Verizon contract will end as of October 31, 2015.

The attached list of deliverables and the attached resolution are provided to further clarify the work ahead.

I will be pleased to continue to work with you on behalf of our community.

Sincerely,